

## 2020 Distinguished Chapter Officer Team Award

A chapter advisor may nominate their entire chapter officer team for this award. The officers should demonstrate an exceptional atmosphere of teamwork, leadership abilities, promotion of PTK programming and benefits, and enthusiasm for the Society's Hallmarks. Chapter officers reported to Phi Theta Kappa as serving during the 2019 calendar year are eligible. The Chapter Officer Team Award nomination should be written and submitted by only the chapter advisor.

### **DEADLINE:**

**Thursday, January 9, 2020 at 5:00 pm CST**

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***Word Count Limit: 400 words per question***

***The entry will be judged based on each individual question. Maximum score is 45 points.***

### **1. How have the chapter officers developed an atmosphere of teamwork?**

10 points

The Chapter Officer Team operated as a cohesive group that balanced and complimented each other's strengths and weaknesses. The team collaborated extremely well together in planning and implementing chapter goals. Members of the team made communication among the team a high priority and did not work independently of each other.

8 points

The Chapter Officer Team operated well together as a group and considered each other's strengths and weaknesses. The team worked well together in planning and implementing chapter goals. Members of the team kept in close contact with each other.

6 points

The Chapter Officer Team successfully worked together as a group, respecting each other's contributions to the team. The team worked together in planning and implementing chapter goals. Members of the team communicated with each other regularly.

4 points

The Chapter Officer Team worked well together in some areas, but did not necessarily bond as a cohesive leadership team. Their contributions to the team were not always coordinated. Their planning and implementation of chapter goals was marginally successful. Members of the team communicated when necessary.

2 points

Evidence is lacking that the Chapter Officer Team worked well together. Their contributions seemed more individually driven, not coordinated as a team. Planning and implementation of chapter goals was not effective or did not exist. Details about communication were not provided.

**2. How did chapter officers assist the chapter in meeting its goals?**

10 points

The Chapter Officer Team was integrally involved in seeing that detailed and effective plans were in place for meeting the chapter's goals. The team consistently tracked the chapter's progress towards meeting its goals and actively intervened as necessary to keep the chapter on track.

8 points

The Chapter Officer Team was involved in seeing that effective plans were in place for meeting the chapter's goals. The team regularly tracked the chapter's progress towards meeting its goals and intervened as necessary to keep the chapter on track.

6 points

The Chapter Officer Team was involved in communicating the goals of the chapter to members. The team tracked the chapter's progress towards meeting its goals and communicated with others when something seemed to be off track.

4 points

The Chapter Officer Team communicated the goals of the chapter to members when presented with an opportunity. The team made an attempt to track the chapter's progress towards meeting its goals, but no evidence showing the team's response to challenges/obstacles to meeting their goals.

2 points

No or little evidence of the Chapter Officer Team communicating the goals of the chapter to members. The team did not track the chapter's progress towards meeting its goals and did not provide any support to others.

**3. How did the Chapter Officer Team promote major chapter projects (such as Honors in Action and/or the College Project), and engagement in the Society (for example, the Five Star Chapter Plan, PTK Edge, PTK Connect, scholarship opportunities, Hallmark Awards, regional and/or international events, etc.)?**

10 points

The Chapter Officer Team was instrumental in motivating members in the chapter to actively and thoughtfully participate in Honors in Action and/or College Project, and through other Society activities including Five Star Chapter Plan, PTK Edge, PTK Connect, scholarship opportunities, Hallmark Awards, regional and/or international events. The team communicated frequently with members. The team provided active and consistent support to its members.

8 points

The Chapter Officer Team was active in motivating members in the chapter to participate in Honors in Action and/or College Project and several other Society activities. The team communicated regularly with members. The team provided ongoing support to its members.

6 points

The Chapter Officer Team participated in some Society activities, but participation by other members was not clearly evident. Some evidence that the team communicated occasionally with members. The team provided occasional support to its members.

4 points

The Chapter Officer Team supported participation in only one Society activity. Not enough detail to know how much the team communicated with members. The team provided support to members when requested.

2 points

The Chapter Officer Team did not show support or encouragement of supporting Society activities and had little direct communication with members.

**4. What impact, in relation to completion of goals and chapter growth, did the Chapter Officer Team have on the chapter?**

10 points

The Chapter Officer Team was exceptionally involved in and contributed to the successful completion of chapter goals and the significant growth of the chapter. The team's impact on the chapter would be considered highly impressive in scope.

8 points

The Chapter Officer Team was strongly involved and contributed to the successful completion of chapter goals and growth of the chapter. The team's impact on the chapter would be considered significant.

6 points

The Chapter Officer Team had good involvement and contributed to the completion of chapter goals. The team had a positive impact on the chapter.

4 points

The Chapter Officer Team had some involvement in contributing to discussion of chapter goals. The team's impact on the chapter would be considered limited.

2 points

The Chapter Officer Team's involvement in contributing to discussions of chapter goals was negligible. The team's impact on the chapter would be considered unremarkable.

**Presentation**

5 points

Spelling and grammar are faultless. Entry is well-written and easy to follow.

3 points

A few errors in spelling and/or grammar. Entry has some awkward writing OR does not give enough specific details.

1 point

Spelling and/or grammar errors throughout. Writing is disjointed and does not give enough specific details.