

MARKETPLACE REGISTRATION FORM
PTK CATALYST 2019



Return to:

Stacy Nelson

Recognition Services
Phi Theta Kappa Honor Society
1625 Eastover Drive
Jackson, MS 39211
stacy.nelson@ptk.org

Application Deadline: March 15, 2019

Registration Fee *(must be presented with application)*

Early Bird Registration *(January 7, 2019 – February 1, 2019)* \$125.00

General Registration *(February 2, 2019 – March 15, 2019)* \$150.00

Late Registration *(after March 15, 2019/based upon availability)* \$175.00

Chapter/Region/Alumni Name: _____

College Name: _____

Address: _____

Address: _____

Advisor: _____ **Contact Person:** _____

Contact Telephone: _____ **Contact Email:** _____

The registration fee covers a sales booth that includes one 6 ft. draped table and two chairs. Electricity is not available.

Payment Method: *Check One*

- Check/Money Order (must be attached to application)
- College Purchase Order (PO# _____)
- American Express
- Visa
- Mastercard
- Discover

Credit Card Information:

Card Number: _____ Expiration Date: _____

Billing Address Zip Code: _____ CV2#: _____

Please provide on an attached sheet a complete description of the item(s) you plan to offer for sale at the Phi Theta Kappa Annual Convention Marketplace and actual logo layout. All merchandise that contains the Greek letters of Phi Theta Kappa or Society name or PTK must include the registered trademark®. The Trademark Permissions Form, a picture, logo layout, detailed description of the item(s) and selling price **must be presented and approved** prior to purchasing your inventory.

Each registrant will receive an emailed confirmation after their requests have been approved and processed. Only chapters receiving written approval from Recognition Services will be allowed to sell merchandise at the Annual Convention. Space is limited and **no applications will be accepted on-site.**

Neither the Phi Theta Kappa Honor Society or the **Gaylord Palms Resort & Convention Center** management, nor any officers or staff members will be responsible for the safety or the property of the participants from theft, damage by fire, accident or other causes. Participants are advised to consult their insurance brokers for proper coverage on display material from the time it leaves their colleges' premises until its return. In most cases, a rider can be added to a current policy for a very nominal cost. Neither the Phi Theta Kappa Honor Society nor the **Gaylord Palms Resort & Convention Center** nor any of their officers, agents, employees or representatives, shall be held accountable or liable for, and the same are hereby released from accountability of liability for any damage, loss, harm, or injury to the person or any property of the applicant or any of its officers, agents, employees or other representative, resulting from theft, fire, employees or other cause. Neither the Phi Theta Kappa Honor Society nor the **Gaylord Palms Resort & Convention Center** management will obtain insurance against any such damage, loss, harm, or injury.

Participants agree to indemnify, defend and protect the Phi Theta Kappa Honor Society and the **Gaylord Palms Resort & Convention Center** management from any and all claims, demands, suits, liability for, any damage, loss, harm or injury to the person or any property of the applicant or any of its officers, agents, employees and other representative, including but not limited to claims of damage in loss to property, or from or out of any damage, loss, harm or injury to the person or any property of the participant or any of its officers, agents, employees or other representatives.

Gaylord Palms Resort & Convention Center or any act done on the premises that will invalidate the insurance or increase the premium on the policies held by the management of the **Gaylord Palms Resort & Convention Center** permit anything to be done by their employees through which act the premises, property or equipment of the other participants will be damaged. No sign or articles can be affixed, nailed or otherwise attached to walls, doors, etc., in such a manner as to damage them. All space assigned for the Marketplace is subject to these restrictions. Violations of these rules will annul the participant's contract, and the participant will be held liable for any damage resulting from such violations.

Chapter Advisor's Signature: _____ Date: _____