



2022 FIVE STAR CHAPTER PLAN

Track Your Chapter's Success

The mission of Phi Theta Kappa is to recognize academic achievement of college students and to provide opportunities for them to grow as scholars and leaders.

STEP 1

Display this poster in your chapter meeting room and track progress from January to December 2022.

STEP 2

Report progress updates frequently throughout the year online at ptk.org/fivestar (Advisors and/or chapter officers may report updates.)

STEP 3

Submit final updates by January 20, 2023.

Note: Most requirements are checked by Headquarters based upon information verified in the chapter's records.



Online Professional Learning
getanedge.ptk.org



Colleges, Scholarships and Career Pathways
ptk.org/programs/ptk-connect



Learning About Leadership from Diverse Leaders
leadershipstudies.ptk.org



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One Star Level

Recognizing Academic Excellence and Building Chapter Foundations

- ___ Organize at least one membership recruitment campaign by following these steps:
 - ___ Create awareness of PTK on campus. (Use resources at ptk.org/toolkit.)
 - ___ Identify eligible students.
 - ___ Outline a recruitment plan that includes setting a goal to be recognized as a REACH Rewards Chapter.
 - ___ Invite eligible students.
 - ___ Conduct in-person and/or virtual informational meetings about benefits.
 - ___ Eligible students join.
 - ___ Hold in-person or virtual induction ceremony.
- ___ Submit Chapter Annual Report. (Link to online report emailed to contact advisors in February 2022.)
- ___ Review Chapter Bylaws and submit any necessary revisions to Headquarters.

Two Star Level

Organizing Chapter Leadership and Engaging Members

- ___ Set a goal to achieve higher than One Star Chapter status.
- ___ Organize at least two membership recruitment campaigns. (Each campaign should include all elements listed in Level One. While holding an induction ceremony for each recruitment campaign is a best practice, only one per year is required.)
- ___ Report new chapter officers. (See instructions at ptk.org/advisors.)

Three Star Level

Getting Involved at the Regional Level

- ___ Get involved at the regional level through at least **ONE** of the following ways:
 - ★ Campaign for regional office online and/or in-person, **OR**
 - ★ Host/assume leadership role at an in-person or virtual regional meeting, **OR**
 - ★ Participate in regional projects through in-person volunteering, online collaboration, or electronic communication, **OR**
 - ★ Collaborate online or in-person with at least two other chapters for an activity or event, **OR**
 - ★ Have a chapter advisor serve as part of the Regional Advisory Board/Council.
 (Find information about your region at <https://portal.ptk.org/RegionalDirectory.aspx>)
- ___ Chapter representative(s) participates virtually or in-person in at least one regional meeting or region-sponsored event. (Check with your Regional Coordinator or visit <https://www.ptk.org/events/regional-meetings/>)

Four Star Level

Developing a College Project and Building Administrative Support

- ___ Implement a College Project. This joint project with the college is designed to strengthen the chapter's relationship with the college administration through any project that supports the college's mission. For more information, visit <https://portal.ptk.org/Programs/FiveStarChapterPlan/CollegeProjectIdeas.aspx>
- ___ Enter at least one category in your 2023 regional awards competition (Hallmark Awards submissions to Headquarters will count as submitting regional awards. Or the chapter may enter an award competition offered exclusively by their region.)

Five Star Level

Developing an Honors in Action Project and Getting Involved on the International Level

- ___ Conduct an Honors in Action Project based on the current Honors Study Topic. Full details provided in the Honors Program Guide at ptk.org/honors.
- ___ Submit at least three entries in the 2023 Hallmark Awards including the Honors in Action Project Award, College Project Award, and at least one individual award (Deadlines vary; check ptk.org/hallmarks).
- ___ Get involved at the International Level through at least **ONE** of the following ways:
 - ★ Attend PTK Catalyst 2022 in person or virtually (April 7-9), **OR**
 - ★ At least 3 officers or members complete any unit in a PTK Edge course during 2022 calendar year. (Competitive Edge, Transfer Edge, Employment Edge, Research Edge, or Healthcare Edge at getanedge.ptk.org), **OR**
 - ★ At least 3 officers or members complete at least one unit in Phi Theta Kappa's Leadership Development Studies course during 2022 calendar year (leadershipstudies.ptk.org), **OR**
 - ★ Submit an entry in the 2022 Honors Case Study Challenge due November 7, 2022 (<https://www.ptk.org/benefits/honors-program/honors-case-study-challenge/>).